



JOB POSTING

Common Law Section

***Mandatory fields**

*Employer Name									
*Employer contact details (Name and contact information of the person to whom applications should be addressed)									
Employer practice area (e.g. IP boutique, full-service, public interest, etc.)									
*Job location (City and Province)									
*Job title (e.g. Articling Student, Summer Student, etc.)									
*Job description (e.g. description of the company, details of the role, preferred candidate qualities)									
Salary (optional)									
Number of positions available									
Start and end dates of position (if known, date/month/year)									
*Information required from candidates	<table border="0"> <tr> <td>Cover Letter</td> <td>Transcripts</td> <td>Letters of Reference</td> <td>List of References</td> </tr> <tr> <td>Resume</td> <td>Writing Sample</td> <td>List of Upper-Year Courses</td> <td></td> </tr> </table>	Cover Letter	Transcripts	Letters of Reference	List of References	Resume	Writing Sample	List of Upper-Year Courses	
Cover Letter	Transcripts	Letters of Reference	List of References						
Resume	Writing Sample	List of Upper-Year Courses							
*Candidates are to apply via (select one or more)	<table border="0"> <tr> <td>Email</td> <td>Fax</td> <td>Mail</td> </tr> <tr> <td>In Person</td> <td>viPortal</td> <td>Other:</td> </tr> </table>	Email	Fax	Mail	In Person	viPortal	Other:		
Email	Fax	Mail							
In Person	viPortal	Other:							
*Application deadline (date/month/year)									
Please make posting available to (select one)	<table border="0"> <tr> <td>All Ontario Law Schools</td> <td>uOttawa students only</td> </tr> <tr> <td>All Canadian Law Schools</td> <td></td> </tr> </table>	All Ontario Law Schools	uOttawa students only	All Canadian Law Schools					
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Please fill, download and send this form by email to uottawalaw.careerservices@uottawa.ca