WRITING CONFERENCE SIGN-UP INSTRUCTIONS
Welcome to law school 1Ls!

We are so happy that you have decided to sign up for a writing conference. Our Writing Leaders look forward to helping you find strategies and techniques you need to become a better writer.
How to sign up

1. In the uOttawa Brightspace, Legal Writing Academy Student Resources – Writing Conferences for First Year Students module you’ll find your Writing Conference Group

2. Click on any of the Writing Leaders’ personal Calendry links
2. You will be redirected to the booking page that looks like this

Click on the arrow
3. You will be redirected to the booking page that looks like this.

Click on the dates with a blue circle to see the available times.
4. To book a conference for the time you prefer, click CONFIRM.

5. Finally, enter your Name, Email, a little bit about your assignment, and click SCHEDULE EVENT.
6. You will receive a confirmation email with the Zoom link for the conference.

Hi

Your Zweibel's Writing Conferences with [Name] at 09:00am (Eastern Time - US & Canada) on Monday, July 12, 2021 is scheduled.

Location:

This is a Zoom web conference.

You can join this meeting from your computer, tablet, or smartphone.
https://us04web.zoom.us/j/73129876436?pwd=RTVVcE0xOFpzMjNVTUVIQkJxWWZKQT09

Password: 6vRZy4
If you have any questions about Calendly or the Writing Conferences, please email: uottawalegalwritingacademy@gmail.com

Thank you!